



VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

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INVITATION FOR BIDS

for

ANNA'S HOPE RENOVATION

IFB 003-2022-STX

Issue date:

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Submittal deadline:

October 4, 2022

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 *Unlocking the Door to Affordable Housing*

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Anna's Hope Renovation

“CONFIDENTIAL BID SUBMISSION”

VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

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1.0 PROJECT SUMMARY

The Virgin Islands Housing Finance Authority ("VIHFA") is soliciting bids from qualified and licensed United States Virgin Islands' ("USVI") General Construction Contractors ("Respondent") for the renovation of Anna's Hope Emergency Housing Apartments located at Remainder of 110-C Estate Anna's Hope on St. Croix, USVI.

Respondents will be asked to provide a price for the renovation project, as per the Architectural Drawings and Specifications, and the Scope of Work. The project will include improvement to the interior and exterior of the units and updating electrical and plumbing systems.

1.1 PROJECT BACKGROUND

The VIHFA offers three different rental housing programs: Emergency Housing, Subsidized Housing and Tax Credit Housing. The VIHFA Emergency Housing Program is designed to provide temporary housing for victims of domestic violence, natural disaster, catastrophic incidents, and financial hardships. Emergency housing units are managed by the Virgin Islands Housing Management, Inc. ("VIHM"). The Anna's Hope Emergency housing community is located in Christiansted, St. Croix. This community consists of two apartment buildings, Building 9 and Building 10. Each building has eight (8) rental apartments for a total of sixteen (16) apartments. There are eight (8) two-bedroom units and eight (8) three-bedroom units, with one bathroom in each unit.

2.0 SCOPE OF WORK

Provide a bid for work as per these specifications:

The Respondent shall be responsible for furnishing all labor, tools, materials, equipment, miscellaneous supplies, and services necessary to renovate Anna's Hope Emergency Housing Apartments in accordance with the Architectural Drawings (**See Attachment 1, Architectural Drawings**), and Scope of Work listed here-in.

VIHFA

Site:

1. Create 2 handicap ramps to Apt. 9-4 and 10-1.
2. Build a 5' high x 8" thick x 260' length, retaining wall.
3. Replace existing 6" sewer main, approximately 300'.

Exteriors of Building 9 and 10:

Front and Rear Balcony Floors and Walls

1. Repair floor cracks.
2. Clean rusting steel, apply Ospho or approved equal rust inhibitor and repair spalling concrete underneath balcony slabs.
3. Clean rusting steel and repair spalling concrete on and underneath front balconies steps.
4. Demolish and rebuild all rear steps on Building 9 Units 1-4.
5. Clean rusting steel and repair spalling concrete on rear and front balconies half walls.
6. Cut old cast iron and pvc pipes protruding from rear balcony slabs, apply rust inhibitor, fill and plaster holes.
7. Remove all cable and telephone wires on or around balconies.

Exterior Walls and Stairwells

1. Fill and plaster all holes and or cracks in exterior walls.
2. Cut old cast iron pipes protruding from walls, apply rust inhibitor, fill and plaster holes.
3. Pressure wash/scrape all paint, prime and apply with 2 coats of paint.

Electrical Per National Electric Code (N.E.C.)

1. Remove all electrical wires, outlet receptacles and light receptacles.
2. Rewire and install outlets and light fixtures to existing locations in walls to meet N.E.C. Code
3. Provide one waterproof G.F.C.I. outlet on each balcony, front and rear.
4. Provide Flood lights at four corners of each building with one new house circuit panel and meter.

Plumbing Per Uniform Plumbing Code (U.P.C.)

1. Remove all un-used plumbing pipes existing in the ground.
2. Replace all drainpipes, clean outs and vents in walls.
3. Install a hose bib on each rear balcony.
4. Provide hot and cold-water lines and connect drains to existing line.
5. Install new 6" collector line in rear to existing sewer line.

Interiors of Building 9 and 10:

Design 1 handicap unit in each building, Apt. 9-4 and 10-1 per plans.

Floors

1. Remove all loose tiles only, others to remain.
2. Install ½" x 4' x 8' Durock cement board or approved equal over existing floors and tiles.
3. Install on existing floor per manufacturer's instructions, ¼" staggered joints, mortared and fiber glassed meshed joint taped and fastened to floor with minimum ¼" x 3" long concrete screws at 18" o.c. minimum.
4. Tile all rooms with 12"x12" porcelain tiles, to be chosen by VIHFA.

5. Provide 2" marble threshold at bathroom doors.
6. Remove and retile all shower floors with 4"x4" or approved equal porcelain tiles, to be chosen by VIHFA.

Walls-Bedrooms & Living Rooms

1. Remove all baseboards and plumbing or electrical conduits mounted on baseboards.
2. Pressure wash/scrape all paint, prime walls and apply with 2 coats of paint, satin or flat acrylic latex type.
3. Remove and rebuild closets, 2'-5", 1'-10" or 1'-5" D x 7'-8" W x 8'-10" H with 5/8" pressure treated plywood, include shelf and hanging rods. Plywood shelves should have edge banding with all surfaces primed and 2 coats of acrylic latex wood paint. Plywood shelves should have edge banding with all surfaces primed and 2 coats of acrylic latex wood paint.
4. Install 3'-3" wood shelf with hanging rods in north bedroom.
5. Provide (2) 24" new bi-fold type doors, each closet.
6. Replace all interior door frames with 2"x6" pressure treated wood.
7. Install door stops at all door head and jamb.
8. Prime and two coats of paint on all door frames and stops, satin or flat acrylic latex type.
9. Replace all interior doors, 30" for bedrooms and 24" for bathrooms. Prime and 2 coats of paint.
10. Provide new bedroom doorknobs, privacy type.
11. Provide new bathroom doorknobs, privacy type.
12. Provide new metal exterior doors; 36 total.
13. Provide entry door lock sets with Kwikset Key Control Deadbolt, or approved similar, with 1" throw single cylindered.
14. Replace all exterior doors thresholds with aluminum type, 3 per apartment.
15. Repair damaged aluminum window louvers.
16. Provide all new window insect screens.
17. Replace inoperable window operators.

Kitchens

1. Install new kitchen base cabinets, 8'-0" x 2'-0" on sink side (east) wall.
2. Install new kitchen base cabinets 8' x 5'-6" on south wall.
3. Install new kitchen wall cabinets, 24" W x 30" H on east wall and 7'-6" W x 30" H on south wall.
4. Install new kitchen countertops 13'-6" x 2'-0" or 27 square feet, laminate over 3/4" treated plywood) with 4" ceramic backsplash. Seal backsplash to countertop.
5. Install new 33" double bowl kitchen sinks, minimum 18-gauge stainless steel.

Baths

1. Install new bath 30" x 24" vanity cabinet.
2. Install new wall mount chrome plated medicine cabinets with mirror.
3. Install new wall mount chrome plated bath towel racks.
4. Install new wall mount chrome plated soap dish in shower.
5. Install new wall mount chrome plated toilet paper holder.

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6. Tile all shower walls with porcelain tiles up to 6'-8" A.F.F., approximately 74 square feet.
7. Tile all shower floors with porcelain tiles, approximately 15 square feet.
8. Tile all plumbing walls with porcelain tiles to a height of 4'-0" A.F.F. Two and three bedrooms, approximately 13 square feet. Lower floor three-bedroom end baths are approximately 30 square feet.

Electrical Per National Electric Code (N.E.C.)

1. Remove all electrical wires, outlet receptacles and light receptacles.
2. No wiring to be surfaced mounted.
3. Rewire and install all new outlets and covers, in walls.
4. Rewire and install new light fixture and bulbs at existing locations, in walls.
5. Light fixtures to be non-porcelain type and shades installed.
6. Relocate all Square D 20 circuit panel boxes per International Building Code (I.B.C) standards.
7. Install A.F.C.I for all bedroom circuits.
8. Remove, rewire and install water heater outlets.
9. Remove rewire and install stove outlets, 50 amp., 220V service.
10. Install one G.F.C.I. outlet in all baths.
11. Install smoke detectors in all bedrooms and hallways, hardwired and interconnected.

Plumbing Per Uniform Plumbing Code (U.P.C.)

1. Remove and replace all existing water pipes, ½" cpvc for hot and ½" pvc for cold, and 2" vents, and 1 ½" vent for kitchen sink.
2. Re-route all new water pipes and vents through floors and/or walls.
3. All water service and sanitary pipes to be Schedule 40 PVC and CPVC pipes.
4. Reroute all 2" and 3" drainage pipes off balconies.
5. All exterior drainage pipes shall be located below grade.
6. No piping to be surfaced mounted except on exterior walls for venting pipes and drainage pipes.
7. Install new enamel water conservation type toilets with seat and lid.
8. Install new enamel lavatory with 24"x36" vanity cabinets.
9. Install new kitchen faucets, dual type.
10. Install new bath vanity faucets, dual type.
11. Install new bath shower faucets, dual type.
12. Install new shower heads, low flow type.
13. Install new bath shower drain strainers.
14. Provide clean-outs on exterior 3" drain pipes.
15. Remove and replace all 12 Gal 110V water heaters

Ceilings 1st. Floor

1. Pressure wash/scrape all ceilings.
2. Patch all spalling or cracked concrete.
3. Apply one coat of primer and 2 coats of paint.

Ceiling 2nd Floor

1. Replace all ceiling plywood with ½" drywall acoustic material.
2. Tape and seal drywall seams.
3. Provide 2¾" crown molding at ceiling perimeter.
4. Apply wood primer and 2 coats of paint to crown molding.
5. Paint ceiling drywall with 2 coats paint, color white

1st and 2nd Floor Stair Well

Floor

1. Repair floor cracks, including stairs.
2. Clean all cracked, spalling concrete on step rises and runs and re-plaster with cement non-slip finish, prime and 2 coats of paint.

Walls

1. Clean all cracked, spalling concrete on walls, re-plaster and apply primer and 2 coats of paint.
2. Install new handrails on right side of stairway.

Ceilings

1. Replace all ceiling plywood with 3/8" drywall acoustic material.
2. Provide 24"x24" ceiling hatch at second flight of stairs ceiling.
3. Tape and seal drywalls seams.
4. Paint drywall with 2 coats of paint, color white
5. Provide 2¾" crown molding at ceiling perimeter.

Paints - Colors by VIHFA

1. All masonry walls to be primed and 2 coats of acrylic latex satin or flat paint applied.
2. Masonry wall in all baths and kitchens to be semi-gloss washable enamels.
3. All wood and drywall members to be primed and 2 coats of acrylic latex paint applied, finish to match wall.

FEMA

ANNA'S HOPE BUILDING 9

Common Areas:

1. Prepare and paint 4,712 SF of facades exterior paint in kind.
2. Remove and replace 16 SF (8 FT x 2 FT) concrete stucco in kind.
3. Remove and replace (2) 7.10 FT x 22 FT (352 SF) 3/8 IN Plywood staircase ceiling in kind.
4. Remove and replace 2,755 SF plywood ceiling containing mold in kind.
5. Remove and replace Hatches in staircase ceiling 21 IN x 22 IN.

Unit 9 - 1; 690 SF; walls 1,760 SF Bathroom :7'6"x4'11":

1. Remove and replace (1) aluminum window jalousie, 3 FT x 3 FT in kind.

Unit 9 - 1; 690 SF; walls 1,760 SF Bedroom 1:10'11"x12'4":

1. Remove and replace (2) aluminum window jalousie 3 FT x 5 FT in kind.

Unit 9 - 1; 690 SF; walls 1,760 SF Bedroom 2 :10'11"x13'4":

1. Remove and replace (1) ¾" plywood closet 8 FT x 2 FT in kind.
2. Remove and replace 1 each of aluminum window jalousie, 3 FT x 5 FT in kind.

Unit 9 - 1; 690 SF; walls 1,760 SF Kitchen 12' 2" x 9'10":

1. Replace 4 LF of ¾ IN diameter PVC water line.
2. Replace 8 LF of 2 IN diameter PVC plumbing vent.
3. Repair 8 FT x 6 IN (4 SF) spall on concrete back balcony (wall) in kind.
4. Remove and replace (1) balcony electrical duplex outlet GFCI 100 Volts
5. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)

Unit 9 - 1; 690 SF; walls 1,760 SF Living Room 12' x 20 ':

1. Remove and replace (1) aluminum window jalousie 3 FT x 5 FT in kind
2. Remove and replace (1) each of aluminum Entry Door, 36 IN x 80 IN, wood frame and hardware in kind.
3. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)

Unit 9 - 2; 690 SF; walls 1,760 SF Bedroom 2:10'9"x11'4":

1. Remove and replace 16 SF of Vinyl composition tile 12"x12" in kind.
2. Remove and replace 21 SF of Closet ¾" plywood two sides wall-wood frame 3 FT x 8 FT in kind.
3. Remove and replace 14 SF of ¾" plywood shelves in closet 7 FT x 2 FT in kind.

Unit 9 - 2; 690 SF; walls 1,760 SF Kitchen:12'2"x9'10":

1. Remove and replace (1) balcony electrical duplex outlet GFCI 110V.
2. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb).
3. Remove and replace 8 LF base cabinet and wall cabinets (2) 21 FT x 12 IN, counter and sink in kind.

Unit 9 - 2; 690 SF; walls 1,760 SF Living room:12'x20':

1. Remove and replace (1) each of aluminum window jalousie, 3 FT x 5 FT in kind.
2. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb).

Unit 9- 3: 690 SF; walls 1,760 SF Bedroom 1:10'11"x13'4":

1. Repair 12 SF of concrete walls in kind.

Unit 9- 3: 690 SF; walls 1,760 SF Bedroom 2:10'11"x13'4":

1. Repair 12 SF of spalling wall in kind.
2. Prepare and paint 16 SF closet wall in kind.

Unit 9- 4: 770 SF; walls 2,080 SF Bathroom:7'6"x4'11":

1. Remove and replace (1) 24 IN x 80 IN hollow core interior wood door, wood frame and hardware in kind.
2. Remove and replace 88 SF of ceramic tile on wall in kind.
3. Remove and replace (1) each of 24" x 22" wood sink cabinet in kind.
4. Remove and replace 1 each of sink
5. Remove and replace (1) dual faucet.
6. Remove and replace (1) toilet.
7. Remove and replace (1) shower head and dual faucet.
8. Remove and replace 20 SF of ceramic tile on floor in kind.
9. Remove and replace (1) aluminum window jalousie, 34 IN x 36 IN in kind.

Unit 9- 4: 770 SF; walls 2,080 SF Bedroom 1:10'x8':

1. Repair 6 LF concrete wall in kind crack 1/16 IN wide in kind
2. Remove and replace 80 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace (2) aluminum window jalousie, 3 FT x 5 FT in kind.
4. Remove and replace (2) interior (electrical) outlets
5. Remove and replace 42 SF of 3/4" plywood two side wall – wood frame 3FT wide x 8FT high and interior shelf in kind.

Unit 9- 4: 770 SF; walls 2,080 SF Bedroom 2:10'11"x12'4":

1. Remove and replace 42 SF of wood frame wall, 6 FT W x 7 FT H in kind.
2. Remove and replace (4) aluminum window jalousie, 3 FT x 5 FT in kind
3. Remove and replace 42 SF of 3/4" plywood two side wall – wood frame 2 FT wide x 8 FT high and interior shelf in kind.
4. Remove and replace (3) electrical outlet 110 V
5. Remove and replace (1) interior light fixture.
6. Remove and replace (1) 30 IN x 80 IN interior hollow core door in kind.
7. Remove and replace 46 LF of interior baseboards in kind.

Unit 9- 4: 770 SF; walls 2,080 SF Bedroom 3:10'11"x13'4":

1. Remove and replace 42 SF of 3/4" plywood two side wall – wood frame 8 FT high x 3 FT wide in kind.
2. Remove and replace 14 SF of 3/4" plywood shelf 7 FT x 2 FT in kind.
3. Remove and replace (4) aluminum window jalousie, 3 FT x 5 FT in kind.

Unit 9- 4: 770 SF; walls 2,080 SF Hallway:6'x3':

1. Remove and replace (1) electrical outlet 110 V
2. Remove and replace 1 each of light fixture flush mounted 110V single bulb

Unit 9- 4: 770 SF; walls 2,080 SF Kitchen:12'2"x9'10":

1. Replace 12 LF of 2" diameter PVC vent.
2. Remove and replace 120 SF of Vinyl composition tile flooring 12"x12 in kind.
3. Remove and replace wood base cabinet 8 LF x 2 FT in kind.
4. Remove and replace (1) 12 Gal 110V electric water heater.
5. Remove and replace (1) 8 LF of laminate countertop (sink) in kind.

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6. Remove and replace (2) aluminum window jalousie, 2 FT x 4 FT in kind.
7. Remove and replace (2) window aluminum screen, 2 FT x 4 FT in kind.
8. Remove and replace (1) Balcony electrical duplex outlet GFCI 110V
9. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
10. Remove and replace (1) GFCI kitchen counter electrical outlet 110 V

Unit 9- 4:770 SF; walls 2,080 SF Living room:12'x20':

1. Remove and replace (2) aluminum window jalousie, 3 FT x 5 FT in kind.
2. Remove and replace 240 SF of Vinyl composition tile flooring 12"x12 in kind.
3. Remove and replace (1) light fixture wall mounted, sconce single bulb.
4. Remove and replace (3) electrical duplex GFCI outlet 110 V

Unit 9- 3: 690 SF; walls 1,760 SF Kitchen:12'2"x9'10":

1. Replace 1 each of 2" diameter PVC vent pipe.
2. Remove and replace (1) Solid Core Wood Entry Door, 36 IN x 80 IN, wood frame and hardware in kind.
3. Remove and replace (1) Balcony electrical duplex outlet GFCI 110V
4. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
5. Remove and replace (1) electrical GFCI outlet.
6. Remove and replace 8 LF x 2 FT wood base cabinet in kind.
7. Remove and replace (1) 36 IN x 80 IN wood door frame in kind.

Unit 9-3; 690 SF; walls 1,760 SF Living room:12'x20':

1. Remove and replace (1) each of Solid Core Wood Entry Door, 36 IN x 80 IN, wood frame and hardware in kind.
2. Remove and replace (1) each of Solid Core Wood Balcony Door, 36 IN x 80 IN, wood frame and hardware in kind.

Unit 9-5: 770 SF; walls 2,080 SF Bathroom:7'6"x4'11":

1. Remove and replace 36 SF of 3/8" plywood ceiling in kind.
2. Remove and replace (1) aluminum window jalousie, 3 FT x 3 FT in kind
3. Remove and replace (1) each of Solid Core Wood Entry Door, 36 IN x 80 IN, wood frame and hardware in kind.
4. Remove and replace 24 IN x 22 IN wood sink cabinet, lavatory, and faucet in kind.

Unit 9-5: 770 SF; walls 2,080 SF Bedroom 1:8'x10':

1. Remove and replace 80 SF of 3/8" plywood ceiling in kind.
2. Remove and replace 80 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace (2) aluminum window jalousie, 3 FT x 5 FT in kind
4. Remove and replace (1) light fixture wall mounted, sconce single bulb.
5. Remove and replace (1) electrical duplex GFCI outlet 110 V
6. Remove and replace (1) hard wired smoke detector.

Unit 9-5: 770 SF; walls 2,080 SF Bedroom 2:10'11"x12'4":

1. Remove and replace 135 SF of 3/8" plywood ceiling in kind.
2. Repair 16 LF concrete wall in kind Crack 1/16 IN width in kind

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3. Remove and replace 50 SF of Vinyl composition floor tile 12" x 12" in kind
4. Remove and replace (4) aluminum window jalousie, 3 FT x 5 FT in kind
5. Remove and replace (1) hollow core interior wood door, wood frame and hardware, 36 IN x 80 IN in kind.
6. Remove and replace 42 SF of $\frac{3}{4}$ " plywood two side wall – wood frame 8 FT high x 3 FT wide in kind.
7. Remove and replace 14 SF of $\frac{3}{4}$ " plywood shelf 8 FT x 2 FT in kind.
8. Remove and replace (1) hard wired smoke detector.

Unit 9-5: 770 SF; walls 2,080 SF Bedroom 3:10'11"x13'4":

1. Remove and replace 143 SF of $\frac{3}{8}$ " plywood ceiling in kind.
2. Remove and replace 80 SF of Vinyl composition tile flooring 12"x12 in kind."
3. Remove and replace (1) hollow core interior wood door, wood frame and hardware, 36 IN x 80 IN in kind.
4. Remove and replace (1) aluminum window jalousie, 3 FT x 5 FT in kind.
5. Remove and replace 20 SF of $\frac{1}{2}$ IN plywood two side wall in kind.
6. Remove and replace 42 SF of $\frac{3}{4}$ IN plywood two side wall – wood frame 8 FT high x 3 FT wide in kind.
7. Remove and replace 14 SF of $\frac{3}{4}$ " plywood shelf 8 FT x 2 FT in kind.
8. Remove and replace (1) hard wired smoke detector.

Unit 9-5: 770 SF; walls 2,080 SF Kitchen:12'2"x9'10":

1. Remove and replace 120 SF of $\frac{3}{8}$ " plywood ceiling in kind.
2. Remove and replace 80 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace (1) Balcony electrical duplex outlet GFCI 110V

Unit 9-5: 770 SF; walls 2,080 SF Living room:12'x20':

1. Remove and replace (2) aluminum window jalousie, 3 FT x 3 FT in kind
2. Remove and replace (2) solid core exterior wood door, wood frame and hardware, 36 IN x 80 IN in kind.
3. Remove and replace (1) front balcony light fixture wall mounted (sconce single bulb)
4. Remove and replace 240 SF of $\frac{3}{8}$ " plywood ceiling in kind.
5. Remove and replace 240 SF of Vinyl composition floor tile 12" x 12" in kind
6. Replace (1) 36 IN aluminum threshold.

Unit 9-5: Kitchen:12'2"x9'10":

1. Replace 3 LF of $\frac{3}{4}$ " diameter PVC water line and shut off valve.
2. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
3. Remove and replace wood base cabinet 8 LF x 2 FT in kind.
4. Remove and replace (2) wall cabinets 21 IN x 12 IN in kind.
5. Remove and replace (1) 12 Gal 110V electric water heater.
6. Remove and replace (1) 8 LF of laminate countertop, sink and faucet in kind.

Unit 9-5:770 SF; walls 2,080 SF Hallway:6'x3':

1. Remove and replace 18 SF of 3/8" plywood ceiling, 6 FT long x 3 FT wide, Water damage to wood ceiling in kind.
2. Remove and replace 18 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace (1) hard wired smoke detector.

Unit 9-6: 690 SF; walls 1,760 SF Bathroom:7'6"x4'11":

1. Remove and replace 37 SF of 3/8" plywood ceiling in kind.
2. Remove and replace (1) hollow core interior wood door, wood frame and hardware, 36 IN x 80 IN in kind.
3. Remove and replace 24 IN x 22 IN wood sink cabinet, lavatory and faucet in kind.

Unit 9-6: 690 SF; walls 1,760 SF Bedroom 1:10'11"x12'4":

1. Remove and replace 135 SF of Vinyl composition floor tile 12" x 12" in kind
2. Remove and replace (2) hollow core interior wood door, wood frame and hardware, 36 IN x 80 IN in kind.
3. Remove and replace 42 SF of 3/4" plywood two side wall – wood frame 8 FT high x 3 FT wide in kind.
4. Remove and replace 14 SF of 3/4" plywood shelf 8 FT x 2 FT in kind.
5. Remove and replace (1) interior light fixture.
6. Remove and replace (1) hard wired smoke detector.
7. Remove and replace 36 SF of 3/8" plywood ceiling, 11 FT x 12.5 FT in kind.
8. Remove and replace (1) hollow core interior wood door.

Unit 9-6: 690 SF; walls 1,760 SF Bedroom 2:10'11"x13'4":

1. Remove and replace 135 SF of 3/8" plywood ceiling in kind.
2. Remove and replace 42 SF of 3/4" plywood two side wall – wood frame 8 FT long x 3 FT wide and interior shelf in kind.
3. Remove and replace (1) interior light fixture.
4. Remove and replace (1) electrical duplex GFCI outlet 110 V
5. Remove and replace (1) 30 IN x 80 IN interior hollow core door in kind.
6. Remove and replace (1) hard wired smoke detector.
7. Remove and replace 143 SF of Vinyl composition floor tile 12" x 12" in kind

Unit 9-6: 690 SF; walls 1,760 SF Hallway:6'x3':

1. Remove and replace 18 SF of 3/8" plywood ceiling in kind.
2. Remove and replace 18 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace (1) interior light fixture.
4. Remove and replace (1) hard wired smoke detector.

Unit 9-6: 690 SF; walls 1,760 SF Kitchen:12'2"x9'10":

1. Remove and replace 120 SF of 3/8" plywood ceiling in kind.
2. Remove and replace 120 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace (1) Balcony electrical duplex outlet GFCI 110V
4. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
5. Remove and replace (1) interior light fixture wall mounted sconce, single bulb.

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6. Remove and replace (1) electrical duplex outlet GFCI 110V, countertop.
7. Remove and replace (1) 36 IN x 80 IN interior wood door frame in kind.
8. Remove and replace wood base cabinet 8 LF x 2 FT in kind.
9. Remove and replace (2) wall cabinets 21 IN x 12 IN in kind.
10. Remove and replace (1) 12 Gal 110V electric water heater.
11. Remove and replace (1) 8 LF of laminate countertop, sink and faucet in kind.

Unit 9-6: 690 SF; walls 1,760 SF Living room:12'x20':

1. Remove and replace (1) exterior balcony light fixture wall mounted, sconce single bulb.
2. Remove and replace 240 SF of 3/8" plywood ceiling in kind.
3. Remove and replace 240 SF of Vinyl composition floor tile 12" x 12" in kind
4. Remove and replace (1) each of Solid Core Wood Entry Door, 36 IN x 80 IN, wood frame and hardware in kind.
5. Remove and replace (2) aluminum window jalousie, 3 FT x 5 FT in kind.
6. Remove and replace (2) each of Solid Core Wood Balcony Door, 36 IN x 80 IN, wood frame and hardware in kind.

Unit 9-7: 770 SF; walls 2,080 SF Living room:12'x20':

1. Remove and replace 240 SF of 3/8" plywood ceiling in kind.
2. Remove and replace (1) 24 IN x 80 IN hollow core interior wood door, wood frame and hardware in kind.
3. Remove and replace (1) each of 24" x 22" wood sink cabinet, lavatory, and faucet in kind.

Unit 9-7: 770 SF; walls 2,080 SF Bedroom 1:10'x8':

1. Remove and replace 80 SF of 3/8" plywood ceiling in kind.
2. Remove and replace 80 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace 42 SF of 3/4" plywood two side wall – wood frame 8 FT high x 3 FT wide in kind.
4. Remove and replace 14 SF of 3/4" plywood shelf 8 FT x 2 FT in kind.
5. Remove and replace (1) hard wired smoke detector.

Unit 9-7: 770 SF; walls 2,080 SF Hallway:6'x3':

1. Remove and replace 18 SF of 3/8" plywood ceiling in kind.
2. Remove and replace 18 SF of Vinyl composition tile flooring 12"x12" in kind.
3. Remove and replace (1) hard wired smoke detector.

Unit 9-7: 770 SF; walls 2,080 SF Living room:12'x20':

1. Remove and replace 240 SF of Vinyl composition floor tile 12" x 12" in kind
2. Repair 6 LF spalling of paint on balcony concrete half wall in kind.
3. Remove and replace (1) interior light fixture wall mounted sconce, single bulb.

Unit 9-7: 770 SF; walls 2,080 SF Bedroom 3:10'11"x13'4":

1. Remove and replace 143 SF of 3/8" plywood ceiling in kind.
2. Remove and replace 143 SF of Vinyl composition floor tile 12" x 12" in kind

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3. Remove and replace (3) hollow core interior wood door, wood frame and hardware, 36 IN x 80 IN in kind.
4. Remove and replace (2) 36 IN x 80 IN hollow core interior wood door, wood frame and hardware in kind.
5. Remove and replace (1) hard wired smoke detector.
6. Remove and replace 42 SF of ¾" plywood two side wall – wood frame 8 FT long x 3 FT wide and interior shelf in kind.

Unit 9-7: Bedroom 2:10'11"x12'4":

1. Remove and replace 135 SF of 3/8" plywood ceiling in kind.
2. Remove and replace 135 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace (1) hollow core interior wood door, wood frame and hardware, 36 IN x 80 IN in kind.
4. Remove and replace (1) hard wired smoke detector.
5. Remove and replace 42 SF of ¾" plywood two side wall – wood frame 8 FT long x 3 FT wide and interior shelf in kind.
6. Remove and replace (1) interior light fixture wall mounted sconce, single bulb.
7. Remove and replace (1) electrical duplex GFCI outlet 110 V

Unit 9-7: Kitchen:12'2"x9'10":

1. Remove and replace (1) electrical duplex GFCI outlet 110 V, front balcony
2. Remove and replace (1) electrical duplex GFCI outlet 110 V, rear balcony
3. Remove and replace 120 SF of 3/8" plywood ceiling in kind.
4. Remove and replace 120 SF of Vinyl composition floor tile 12" x 12" in kind.
5. Remove and replace (2) wall cabinets 2 FT x 12 IN in kind.
6. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
7. Remove and replace wood base cabinet 8 LF x 2 FT in kind.
8. Remove and replace (2) wall cabinets 21 IN x 12 IN..
9. Remove and replace (1) 12 Gal 110V electric water heater.
10. Remove and replace (1) 8 LF of laminate countertop, sink and faucet in kind.

Unit 9-8: 690 SF; walls 1,760 SF Bathroom:7'6"x4'11":

1. Remove and replace 36 SF of 3/8" plywood ceiling in kind.
2. Remove and replace (1) shower head and dual faucet.
3. Remove and replace (1) each of 24" x 22" wood sink cabinet in kind.
4. Remove and replace (1) vanity dual faucet in kind.

Unit 9-8: 690 SF; walls 1,760 SF Bedroom 1:10'11"x12'4":

1. Remove and replace 135 SF of 3/8" plywood ceiling in kind.
2. Remove and replace 135 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace (1) hollow core interior wood door, wood frame and hardware, 36 IN x 80 IN in kind.
4. Remove and replace 143 SF of 3/8" plywood ceiling in kind.
5. Remove and replace 144 SF of Vinyl composition floor tile 12" x 12" in kind
6. Remove and replace (1) hollow core interior wood door, wood frame and hardware, 36 IN x 80 IN in kind.

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7. Remove and replace (1) hard wired smoke detector.
8. Remove and replace 42 SF of 3/4" plywood two side wall – wood frame 8 FT long x 3 FT wide and interior shelf in kind.
9. Remove and replace (4) aluminum window jalousie, 3 FT x 5 FT in kind.
10. Remove and replace (1) interior light fixture, wall mounted, sconce single bulb

Unit 9-8: 690 SF; walls 1,760 SF Bedroom 2:10'11"x12'4":

1. Remove and replace (1) aluminum window jalousie, 3 FT x 5 FT in kind
2. Remove and replace 143 SF of 3/8" plywood ceiling in kind.
3. Remove and replace 143 SF of Vinyl composition floor tile 12" x 12" in kind
4. Remove and replace (1) hollow core interior wood door, wood frame and hardware, 36 IN x 80 IN in kind.
5. Remove and replace (1) hard wired smoke detector.
6. Remove and replace (1) interior light fixture, wall mounted, sconce single bulb.

Unit 9-8: 690 SF; walls 1,760 Hallway 6' x 3':

1. Remove and replace 18 SF of 3/8" plywood ceiling in kind.
2. Remove and replace 18 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace (1) hard wired smoke detector.

Unit 9-8: 690 SF; walls 1,760 SF Kitchen:12'2"x9'10":

1. Replace 2 LF of 3/4 IN diameter PVC water line and shut off valve.
2. Replace 3 LF of 1/2 IN diameter PVC water line and shut off valve.
3. Remove and replace (1) exterior light fixture
4. Remove and replace (1) electrical duplex GFCI outlet 110 V, rear balcony
5. Replace (1) 1.5 IN diameter PVC drain cap, rear balcony.
6. Remove and replace 120 SF of 3/8" plywood ceiling in kind.
7. Remove and replace 120 SF of Vinyl composition floor tile 12" x 12" in kind
8. Remove and replace (1) each of solid core wood door, 36 IN x 80 IN, wood frame and hardware in kind.
9. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
10. Remove and replace (2) electrical duplex GFCI outlet 110 V
11. Remove and replace wood base cabinet 8 LF x 2 FT in kind.
12. Remove and replace (2) wall cabinets 21 FT x 12 IN in kind.
13. Remove and replace (1) 20 Gal 110V electric water heater.
14. Remove and replace (1) 8 LF of laminate countertop, sink and faucet in kind...
15. Remove and replace (1) hard wired smoke detector.

Unit 9-8: 690 SF; walls 1,760 SF Living room:12'x20':

1. Remove and replace 240 SF of 3/8" plywood ceiling in kind.
2. Remove and replace 240 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace (1) each of Solid Core Wood Entry Door, 36 IN x 80 IN, wood frame and hardware in kind.
4. Repair 4 LF spalling of paint on balcony concrete half wall in kind
5. Remove and replace (1) solid core wood balcony door, wood frame and hardware, 36 IN x 80 IN in kind.

6. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)

ANNA'S HOPE BUILDING 10

The applicant will utilize contracts and (or) force accounts for repairs to Building #10 Unit-1 through Unit 8 to restore facilities back to pre- disaster design, function and capacity (in-kind) within the existing footprint.

Common Area:

1. Prepare and paint 4,066 SF of facades exterior paint in kind.
2. Remove and replace 340 SF 3/8 IN Plywood staircase ceiling in kind in kind.
3. Remove and replace (1) 24 IN x 80 IN hollow core exterior wood door, wood frame and hardware in kind.
4. Prepare and paint 52 SF staircase paint concrete wall in kinds in kind.
5. Remove and replace (1) Hatch on staircase ceiling 21 IN x 22 IN.
6. Remove and replace 2,755 SF plywood ceiling containing mold in kind.
7. Prepare, treat and paint 14,080 SF of interior walls in kind.

Unit 10 – 3 (690 SF; walls 1,760 SF) Kitchen: 12'2"x9'10":

1. Replace 5 LF of 2 IN diameter PVC plumbing drain line.
2. Replace 12 LF of 2 IN diameter PVC plumbing drain line.
3. Replace 4 LF of 2 1/2 IN diameter PVC plumbing drain line.
4. Prepare and paint 4 SF of Concrete ceiling in kind
5. Remove and replace (1) each of solid core wood door, 36 IN x 80 IN, wood frame and hardware in kind.
6. Remove and replace 120 SF of Vinyl composition floor tile 12" x 12" in kind
7. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
8. Remove and replace wood base cabinet 8 LF x 2 FT in kind.
9. Remove and replace (2) wall cabinets 21 IN x 12 IN in kind.
10. Remove and replace (1) 12 Gal 110V electric water heater.

Unit 10 – 3 (690 SF; walls 1,760 SF) Living room: 12'x20':

1. Remove and replace 240 SF of Vinyl composition floor tile 12" x 12" in kind.
2. Remove and replace (1) each of solid core wood entry door, 36 IN x 80 IN, wood frame and hardware in kind.
3. Remove and replace (1) each of solid core wood door, 36 IN x 80 IN, wood frame and hardware in kind.
4. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb).

Unit 10 – 3 (690 SF; walls 1,760 SF) Bedroom 1: 10'11"x12'4":

1. Prepare and paint 6 SF of Concrete ceiling in kind paint.
2. Remove and replace 120 SF of Vinyl composition floor tile 12" x 12" in kind.
3. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.
4. Remove and replace (1) 30 IN x 80 IN hollow core wood door, wood frame and hardware in kind.
5. Replace 12 FT of 4 IN baseboard in kind.

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6. Remove and replace 42 SF of ¾" plywood two side wall – wood frame 8 FT long x 3 FT wide and interior shelf in kind.

Unit 10 – 3 (690 SF; walls 1,760 SF) Bedroom 2: 10'11"x13'4":

1. Remove and replace 32 SF of ¾" plywood two sides wall-wood frame 4 FT high x 8 FT wide and interior shelf in kind.
2. Remove and replace 120 SF of Vinyl composition floor tile 12" x 12" in kind
3. Remove and replace 42 SF of ¾" plywood two side wall – wood frame 8 FT high x 3 FT wide and interior shelf in kind.
4. Replace 13 FT of 4 IN baseboard in kind.

Unit 10-1 (690 SF; walls 1,760 SF) Living Room: 12' x 20':

1. Prepare and paint 2 SF of Concrete ceiling in kind.
2. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)

Unit 10-1 (690 SF; walls 1,760 SF) Bedroom 2: 10'11"x13'4":

1. Prepare and paint 20 SF of concrete ceiling in kind.
2. Remove and replace 18 SF of Vinyl composition floor tile 12" x 12" in kind.

Unit 10-1 (690 SF; walls 1,760 SF) Bathroom: 7'6"x4'11":

1. Remove and replace (1) each of 24" x 22" wood sink cabinet, lavatory, and faucet in kind.
2. Remove and replace (1) 24 IN x 80 IN hollow core wood door, wood frame and hardware in kind.
3. Remove and replace (1) aluminum window jalousie, 30 IN x 36 IN in kind.

Unit 10-1 (690 SF; walls 1,760 SF) Hallway: 6'x3':

1. A. Remove and replace 18 SF of 3/8" plywood ceiling in kind.

Unit 10-1 (690 SF; walls 1,760 SF) Bedroom 1: 10'11"x12'4":

1. A. Prepare and paint 2 SF of Concrete ceiling in kind paint.

Unit 10-1 (690 SF; walls 1,760 SF) Kitchen: 12'2"x9'10":

1. Prepare and paint 10 SF of Concrete ceiling in kind.
2. Repair 4 SF of spalling concrete ceiling in kind.
3. Remove and replace 120 SF of Vinyl composition floor tile 12" x 12" in kind
4. Remove and replace 8 LF of countertop 2 FT wide.
5. Remove and replace (2) wood wall cabinet, 21 IN W x 12 IN.
6. Remove and replace (1) each of Kitchen double sink, 33 IN x 22 IN
7. Remove and replace (1) each of Kitchen faucet
8. Remove and replace (1) Balcony electrical duplex outlet GFCI 110V
9. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
10. Remove and replace (1) aluminum window jalousie, 2 FT x 4 FT in kind.
11. Remove and replace 80 SF of 3/8" plywood ceiling.
12. Remove and replace, 80 SF of Vinyl composition tile flooring 12"x 12" in kind.
13. Replace 36 LF of 4 IN baseboard.

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14. Remove and replace (2) aluminum window jalousie, 30 IN x 36 IN in kind.
15. Remove and replace 42 SF of ¾ IN plywood two side wall – wood closet frame and interior shelf.
16. Remove and replace (1) light fixture wall mounted (sconce single bulb)
17. Remove and replace (1) 30 IN x 80 IN hollow core wood door, wood frame and hardware in kind.
18. Remove and replace (2) electrical outlet 110V.

Unit 10-6 (690 SF; walls 1,760 SF) Kitchen: 12'2"x9'10":

1. Remove and replace 120 SF of 3/8" plywood ceiling.
2. Remediate and replace 120 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace (2) wood wall cabinet, 21 IN x 12 IN.
4. Remove and replace (2) aluminum window jalousie, 24 IN x 48 IN in kind.
5. Remove and replace (2) window aluminum screen, 24 IN x 48 IN in kind.
6. Remove and replace (1) balcony electrical duplex outlet GFCI 110V
7. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
8. Remove and replace (1) light fixture wall mounted (sconce single bulb)
9. Remove and replace wood base cabinet 8 LF x 2 FT.
10. Remove and replace (1) 12 Gal 110V electric water heater.
11. Remove and replace 8 LF of countertop 2 FT wide, sink and faucet.
12. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.

Unit 10-6 (690 SF; walls 1,760 SF) Bedroom 2: 10'11"x13'4":

1. Remove and replace (2) window aluminum screen, 36 IN x 60 IN in kind.
2. Remove and replace 143 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace (1) light fixture wall mounted (sconce single bulb)
4. Remove and replace (1) 30 IN x 80 IN hollow core wood door, wood frame and hardware in kind.
5. Remove and replace 42 SF of ¾ IN plywood two side wall – wood closet frame and interior shelf.

Unit 10-6 (690 SF; walls 1,760 SF) Living room: 12'x20':

1. Remediate and replace, 25 SF of Vinyl composition tile flooring 12" x 12" in kind.
2. Remove and replace (2) aluminum window jalousie, 36 IN x 60 IN in kind.
3. Remove and replace (2) window aluminum screen, 36 IN x 60 IN in kind.
4. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
5. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.
6. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.

Unit 10-6 (690 SF; walls 1,760 SF) Bedroom 1: 10'11"x12'4":

1. Remove and replace, 24 SF of 3/8" plywood ceiling.
2. Remove and replace (2) window aluminum screen, 36 IN x 60 IN in kind.

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3. Remove and replace (1) 30 IN x 80 IN hollow core wood door, wood frame and hardware in kind.
4. Remove and replace (1) light fixture wall mounted (sconce single bulb)
5. Remove and replace 42 SF of ¾ IN plywood two side wall – wood closet frame and interior shelf.
6. Replace 48 LF of 4 IN baseboard.

Unit 10-7 (770 SF; walls 2,080 SF) Bedroom 3: 10'11"x13'4":

1. Repair (1) 8 LF concrete wall in kinds in kind crack width 1/16" in kind.,
2. Remove and replace, 130 SF of Vinyl composition tile flooring 12"x 12" in kind
3. Remove and replace (1) 30 IN x 80 IN hollow core wood door, wood frame and hardware in kind.
4. Remove and replace (1) light fixture wall mounted (sconce single bulb)
5. Remove and replace 42 SF of ¾ IN plywood two side wall – wood closet frame and interior shelf.
6. Replace 48 LF of 4 IN baseboard.

Unit 10-7 (770 SF; walls 2,080 SF) Bathroom: 7'6"x4'11":

1. Remove and replace, 4 SF of 3/8" plywood ceiling.
2. Remove and replace (1) each of 24" x 22" wood sink cabinet, lavatory and faucet.
3. Remove and replace (1) toilet.
4. Remove and replace (1) vent fan.

Unit 10-7 (770 SF; walls 2,080 SF) Bedroom 1: 10'x8':

1. Remove and replace 4 SF of 3/8" plywood ceiling.
2. Remove and replace, 80 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace (2) aluminum window jalousie, 36 IN x 60 IN in kind.
4. Remove and replace (1) light fixture wall mounted (sconce single bulb)
5. Remove and replace 42 SF of ¾ IN plywood two side wall – wood closet frame and interior shelf.
6. Remove and replace (1) hard wired smoke detector.

Unit 10-7 (770 SF; walls 2,080 SF) Kitchen: 12'2"x9'10":

1. Remove and replace 64 SF of 3/8" plywood ceiling.
2. Remove and replace (2) each of Wood wall cabinet, 21 IN x 12 IN in kind.
3. Remove and replace 16 SF of Kitchen wood base cabinets 8 FT x 2 FT.
4. Remove and replace (1) 12 Gal 110V electric water heater.
5. Remove and replace 8 LF of countertop, 2 FT W.
6. Remove and replace (1) double kitchen sink, 33 IN x 22 IN and faucet.
7. Remove and replace (1) each of wood base cabinet, 36 IN W x 24 IN D.
8. Remove and replace, 120 SF of Vinyl composition tile flooring 12"x 12" in kind.
9. Remove and replace (1) 36 IN x 84 IN solid core wood entry door, wood frame and hardware in kind.
10. Remove and replace (1) Balcony electrical duplex outlet GFCI 110V
11. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
12. Replace 4 LF of 1/2 IN diameter PVC water line and shut off valve.

Unit 10-7 (770 SF; walls 2,080 SF) Bedroom 2: 10'11"x12'4":

1. Remove and replace, 60 SF 3/8" plywood ceiling staircase.
2. Remove and replace, 120 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace (1) light fixture wall mounted (sconce single bulb)
4. Remove and replace 42 SF of 3/4 IN plywood two side wall – wood closet frame and interior shelf.
5. Replace 48 LF of 4 IN baseboard.

Unit 10-7 (770 SF; walls 2,080 SF) Living room: 12'x20':

1. Repair (1) 8 LF concrete wall in kind crack. 1/16" wide in kind
2. Remove and replace (1) solid core wood door, 36 IN x 80 IN, wood frame and hardware in kind.
3. Replace 3 LF of 3/4" diameter PVC water line and shut off valve.

Unit 10-5 (770 SF; walls 2,080 SF) Bedroom 2: 10'11"x12'4":

1. Remove and replace, 135 SF of 3/8" plywood ceiling.
2. Remove and replace, 135 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace (1) aluminum window jalousie, 36 IN x 60 IN in kind.
4. Remove and replace (1) solid core wood door, 36 IN x 80 IN, wood frame and hardware in kind.
5. Replace 47 LF of 4 IN baseboard.
6. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
7. Remove and replace 42 SF of 3/4 IN plywood two side wall – wood closet frame and interior shelf.

Unit 10-5 (770 SF; walls 2,080 SF) Living room: 12'x20':

1. Remove and replace, 240 SF of 3/8" plywood ceiling.
2. Remediate and replace, 240 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace (2) aluminum window jalousie, 36 IN x 60 IN in kind.
4. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
5. Remove and replace (2) light fixture wall mounted (sconce single bulb)
6. Remove and replace (1) solid core wood door, 36 IN x 80 IN, wood frame and hardware in kind.
7. Repair spalling of paint on balcony concrete half wall, 8 FT x 6 IN in kind.

Unit 10-5 (770 SF; walls 2,080 SF) Bathroom: 7'6"x4'11":

1. Remove and replace, 36 SF of 3/8" plywood ceiling.
2. Remove and replace, 37 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace (1) 24" x 22" wood sink cabinet, lavatory, and faucet.
4. Remove and replace (1) aluminum window jalousie, 30 IN x 36 IN in kind
5. Remove and replace (1) light fixture wall mounted (sconce single bulb)
6. Remove and replace (1) 24 IN x 80 IN hollow core wood door, wood frame and hardware in kind.

Unit 10-5 (770 SF; walls 2,080 SF) Bedroom 3: 10'11"x13'4":

1. Remove and replace, 143 SF of 3/8" plywood ceiling.

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2. Remove and replace, 143 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace 42 SF of ¾ IN plywood two side wall – wood closet frame and interior shelf.
4. Remove and replace (1) 36 IN x 80 IN hollow core wood door, wood frame and hardware in kind.
5. Remove and replace (2) aluminum window jalousie, 36 IN x 60 IN in kind
6. Remove and replace (1) light fixture wall mounted (sconce single bulb)
7. Replace 48 LF of 4 IN baseboard.

Unit 10-5 (770 SF; walls 2,080 SF) Bedroom 1: 10'x8':

1. Remove and replace 80 SF of 3/8" plywood ceiling.
2. Remove and replace, 80 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Replace 36 LF of 4 IN baseboard.
4. Remove and replace (2) aluminum window jalousie, 30 IN x 36 IN in kind.
5. Remove and replace 42 SF of ¾ IN plywood two side wall – wood closet frame and interior shelf.
6. Remove and replace (1) light fixture wall mounted (sconce single bulb)
7. Remove and replace (1) 30 IN x 80 IN hollow core wood door, wood frame and hardware in kind.
8. Remove and replace (2) electrical outlet 110V.

Unit 10-6 (690 SF; walls 1,760 SF) Kitchen: 12'2"x9'10":

1. Remove and replace 120 SF of 3/8" plywood ceiling.
2. Remediate and replace 120 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace (2) wood wall cabinet, 21 IN x 12 IN.
4. Remove and replace (2) aluminum window jalousie, 24 IN x 48 IN in kind.
5. Remove and replace (2) window aluminum screen, 24 IN x 48 IN in kind.
6. Remove and replace (1) balcony electrical duplex outlet GFCI 110V
7. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
8. Remove and replace (1) light fixture wall mounted (sconce single bulb)
9. Remove and replace wood base cabinet 8 LF x 2 FT.
10. Remove and replace (1) 12 Gal 110V electric water heater.
11. Remove and replace 8 LF of countertop 2 FT wide, sink and faucet.
12. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.

Unit 10-6 (690 SF; walls 1,760 SF) Bedroom 2: 10'11"x13'4":

1. Remove and replace (2) window aluminum screen, 36 IN x 60 IN in kind.
2. Remove and replace 143 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace (1) light fixture wall mounted (sconce single bulb)
4. Remove and replace (1) 30 IN x 80 IN hollow core wood door, wood frame and hardware in kind.
5. Remove and replace 42 SF of ¾ IN plywood two side wall – wood closet frame and interior shelf.

Unit 10-6 (690 SF; walls 1,760 SF) Living room: 12'x20':

1. Remediate and replace, 25 SF of Vinyl composition tile flooring 12" x 12" in kind.
2. Remove and replace (2) aluminum window jalousie, 36 IN x 60 IN in kind.
3. Remove and replace (2) window aluminum screen, 36 IN x 60 IN in kind.
4. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
5. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.
6. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.

Unit 10-6 (690 SF; walls 1,760 SF) Bedroom 1: 10'11"x12'4":

1. Remove and replace, 24 SF of 3/8" plywood ceiling.
2. Remove and replace (2) window aluminum screen, 36 IN x 60 IN in kind.
3. Remove and replace (1) 30 IN x 80 IN hollow core wood door, wood frame and hardware in kind.
4. Remove and replace (1) light fixture wall mounted (sconce single bulb)
5. Remove and replace 42 SF of 3/4 IN plywood two side wall – wood closet frame and interior shelf.
6. Replace 48 LF of 4 IN baseboard.

Unit 10-7 (770 SF; walls 2,080 SF) Bedroom 3: 10'11"x13'4":

1. Repair (1) 8 LF concrete wall in kinds in kind crack width 1/16" in kind.,
2. Remove and replace, 130 SF of Vinyl composition tile flooring 12"x 12" in kind
3. Remove and replace (1) 30 IN x 80 IN hollow core wood door, wood frame and hardware in kind.
4. Remove and replace (1) light fixture wall mounted (sconce single bulb)
5. Remove and replace 42 SF of 3/4 IN plywood two side wall – wood closet frame and interior shelf.
6. Replace 48 LF of 4 IN baseboard.

Unit 10-7 (770 SF; walls 2,080 SF) Bathroom: 7'6"x4'11":

1. Remove and replace, 4 SF of 3/8" plywood ceiling.
2. Remove and replace (1) each of 24" x 22" wood sink cabinet, lavatory and faucet.
3. Remove and replace (1) toilet.
4. Remove and replace (1) vent fan.

Unit 10-7 (770 SF; walls 2,080 SF) Bedroom 1: 10'x8':

1. Remove and replace 4 SF of 3/8" plywood ceiling.
2. Remove and replace, 80 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace (2) aluminum window jalousie, 36 IN x 60 IN in kind.
4. Remove and replace (1) light fixture wall mounted (sconce single bulb)
5. Remove and replace 42 SF of 3/4 IN plywood two side wall – wood closet frame and interior shelf.
6. Remove and replace (1) hard wired smoke detector.

Unit 10-7 (770 SF; walls 2,080 SF) Kitchen: 12'2"x9'10":

1. Remove and replace 64 SF of 3/8" plywood ceiling.
2. Remove and replace (2) each of Wood wall cabinet, 21 IN x 12 IN in kind.
3. Remove and replace 16 SF of Kitchen wood base cabinets 8 FT x 2 FT.
4. Remove and replace (1) 12 Gal 110V electric water heater.
5. Remove and replace 8 LF of countertop, 2 FT W.
6. Remove and replace (1) double kitchen sink, 33 IN x 22 IN and faucet.
7. Remove and replace (1) each of wood base cabinet, 36 IN W x 24 IN D.
8. Remove and replace, 120 SF of Vinyl composition tile flooring 12"x 12" in kind.
9. Remove and replace (1) 36 IN x 84 IN solid core wood entry door, wood frame and hardware in kind.
10. Remove and replace (1) Balcony electrical duplex outlet GFCI 110V
11. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
12. Replace 4 LF of 1/2 IN diameter PVC water line and shut off valve.

Unit 10-7 (770 SF; walls 2,080 SF) Bedroom 2: 10'11"x12'4":

1. Remove and replace, 60 SF 3/8" plywood ceiling staircase.
2. Remove and replace, 120 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace (1) light fixture wall mounted (sconce single bulb)
4. Remove and replace 42 SF of 3/4 IN plywood two side wall – wood closet frame and interior shelf.
5. Replace 48 LF of 4 IN baseboard.

Unit 10-7 (770 SF; walls 2,080 SF) Living room: 12'x20':

1. Repair (1) 8 LF concrete wall in kind crack. Remove and replace, 120 SF of Vinyl composition tile flooring 12"x 12" in kind
2. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
3. Remove and replace (2) aluminum window jalousie, 36 IN x 60 IN in kind.
4. Remove and replace (1) light fixture wall mounted (sconce single bulb)
5. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.
6. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.

Unit 10-7 (770 SF; walls 2,080 SF) Hallway: 6'x3':

1. A. Remove and replace, 18 SF of 3/8" plywood ceiling.

Unit 10-7 Hall:

1. Remove and replace (1) light fixture wall mounted (sconce single bulb)

Unit 10-8 (690 SF; walls 1,760 SF) Bedroom 1: 10'11"x12'4":

1. Remove and replace, 135 SF of 3/8" plywood ceiling.
2. Remove and replace, 135 SF of Vinyl composition tile flooring 12"x 12" in kind.
3. Remove and replace 42 SF of 3/4 IN plywood two side wall – wood closet frame and interior shelf.
4. Replace 48 LF of 4 IN baseboard.

Unit 10-8 (690 SF; walls 1,760 SF) Kitchen: 12'2"x9'10":

1. Remove and replace 120 SF of 3/8" plywood ceiling.
2. Remove and replace 16 SF of Kitchen wood base cabinets 8 FT x 2 FT.
3. Remove and replace (1) 20 Gal 110V electric water heater
4. Remove and replace 8 LF of countertop, 2 FT wide.
5. Remove and replace (1) Kitchen double sink, 33 IN x 22 IN
6. Remove and replace (1) Kitchen faucet.
7. Remove and replace (1) Balcony electrical duplex outlet GFCI 110V
8. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
9. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.

Unit 10-8 (690 SF; walls 1,760 SF) Bedroom 2: 10'11"x13'4":

1. Remove and replace 143 SF of 3/8" plywood ceiling.
2. Remove and replace (1) aluminum window jalousie 36 IN x 60 IN in kind.
3. Remove and replace 42 SF of 3/4 IN plywood two side wall – wood closet frame and interior shelf.

Unit 10-8 (690 SF; walls 1,760 SF) Bathroom: 7'6"x4'11":

1. Remove and replace, 36 SF of 3/8" plywood ceiling.

Unit 10-8 (690 SF; walls 1,760 SF) Living room: 12'x20':

1. Remove and replace, 240 SF of 3/8" plywood ceiling.
2. Remove and replace (1) balcony light fixture wall mounted (sconce single bulb)
3. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.
4. Remove and replace (1) 36 IN x 80 IN solid core wood door, wood frame and hardware in kind.

Unit 10-8 (690 SF; walls 1,760 SF) Hallway: 6'x3':

1. Remove and replace, 18 SF of 3/8" plywood ceiling.

The Respondent shall coordinate with the VIHFA for any required progress inspections and final inspections. The architectural drawings have already been approved by the VIHFA.

2.1 CONTACT INFORMATION

The selected Respondent shall provide contact information for the purpose of facilitating and maintaining regular communication with VIHFA. This contact information shall include a minimum of a reliable company phone number and email address. The said contact information shall be monitored regularly and used to facilitate an open line of communication with the VIHFA.

3.0 TERM

The VIHFA will contract for a period of **Five Hundred Forty-Seven (547) calendar days from the Notice to Proceed**. The VIHFA reserves the right to modify and/or terminate the contract if the successful Respondent fails to perform in a manner consistent with the terms of

the contract. In addition, the VIHFA reserves the right to modify and/or terminate the contract if funding becomes unavailable.

The VIHFA shall also extend the completion date if there are delays caused by acts of God, unavoidable circumstances, or the negligence of the VIHFA or its agents or employees other than the Respondent. The extension shall equal the length of the delay by any of the above factors. However, there shall be no extensions to the completion date without the prior written consent from the VIHFA. Respondent must submit the request for an extension of the completion date within three (3) calendar days of the event that caused the delay.

4.0 TERMINATION

Either party may terminate the parties' contract with or without cause with **thirty (30) calendar days** written notice to the other party before the effective date of such termination. The VIHFA may, by written notice, terminate the Respondent's services, in whole or in part, for failure of Respondent to perform its obligations under the parties' contract. In such event, the Respondent shall be liable for damages as authorized by law.

5.0 PAYMENT

The selected Respondent is responsible for preparation and submittal of an application for payment and invoice, based upon a mutually agreed Schedule of Values ("SOV").

After the notice to proceed is issued, the contract payment will consist of a mobilization, after which all subsequent payments will be based upon work in place. Further, a 10% retainage will be withheld from each payment following the mobilization payment. The selected Respondent shall allow enough time for the VIHFA to review and process payment requests, which can take an average of four (4) weeks.

6.0 NUMBER OF AWARDS

The Respondent recognizes that at the sole discretion of VIHFA and based upon the breadth and experience of Respondents to this IFB, VIHFA may decide to award contracts to more than one Respondent; however, VIHFA currently anticipates awarding one contract under this IFB. Nothing in this paragraph shall be construed in derogation of VIHFA's right, in its sole discretion, to cancel this IFB.

7.0 LIQUIDATED DAMAGES

Should the successful Respondent fail to complete the scope of work according to the terms of the contract, the successful Respondent agrees to pay to the VIHFA, as liquidated damages, **\$500.00** for each calendar day or portion thereof that the successful Respondent fails to commence or diligently perform the work in accordance with the contract documents and/or is in violation of the contract. The liquidated damages shall first be deducted from any contract monies due but not yet paid to the successful Respondent, to the extent available.

8.0 CONFLICT OF INTEREST

A Respondent submitting a bid hereby certifies that no officer, agent or employee of VIHFA has a pecuniary interest in this bid or has participated in contract negotiations on behalf of the

VIHFA; that the bid is made in good faith without fraud, collusion, or connection of any kind with any other Respondent for the same Invitation for Bid ("IFB"); the Respondent is competing solely in its own behalf without connection with, or obligation to, any undisclosed person or firm.

9.0 USE OF SUBCONTRACTORS

The VIHFA shall have a single Prime Contractor and that Prime Contractor shall be responsible for all deliverables specified in this IFB. This general requirement notwithstanding, Respondent may enter into subcontractor arrangements. However, Respondent shall acknowledge in its IFB package total responsibility for the entire contract. If the Respondent intends to subcontract for portions of the work, the Respondent shall identify in its package any subcontractor relationships and include specific designations of the tasks to be performed by the subcontractor. The documentation required of the Prime Contractor is also required for any subcontractor. The Prime Contractor shall be the single point of contact for all subcontract work. Every subcontract shall incorporate and follow the terms of the contract between the Prime Contractor and the VIHFA. Unless provided for in the contract with the VIHFA, the Prime Contractor shall not contract with any other party for any of the services herein contracted without the express prior written approval of the VIHFA.

The Prime Contractor shall be responsible for fulfillment of all terms of contract, timing, and payments to subcontractors regardless of funding provided by the VIHFA.

10.0 RESPONDENT'S RESPONSIBILITIES

- Bear all cost related to the preparation and submission of the bid package in response to this IFB solicitation.
- Attend the **mandatory** Site Tour. Respondents must attend the Site Tour to be considered for award.
- Provide a completed "Base Bid Sheet" with a price guaranteed for ninety (90) calendar days and provide the documentation as specified in this IFB solicitation.
- Be a duly licensed General Construction Contractor in the United States Virgin Islands and provide proof of a valid USVI business license.
- Pay all taxes and fees as required by the local and federal statutes.
- Maintain compliance with all permits issued for the project.
- Obtain, maintain and provide a copy of current General Liability Insurance for Two Million (\$2,000,000.00) Dollars to cover any claims and damages occasioned by executing the scope of work.
- Complete the Project within Five Hundred Forty-Seven (547) calendar days, subject to liquidated damages in the amount of \$500.00 for each day after the scheduled completion date.
- Provide acceptable workmanship, according to "Industry Standards" in each Trade or for the Scope of Work.
- Submit timely approval to Construction Manager ("CM"), in writing, for items that needs review and approval.
- Submit timely to VIHFA's CM, an Inspection Request form signed, "passed or failed", and the "Inspected" sticker from Department of Planning & Natural Resources

("DPNR") Building Permits office, before pouring any concrete or covering any electrical or plumbing work. **This is contingent for contractor payment.**

- Fully guarantee all work under the Contract for a period of 12-month (365 calendar days) from the date of VIHFA's final acceptance of the work. Remedy and repair any defects in materials or workmanship, without expense to the VIHFA, no later than fifteen (15) calendar days after receipt of a written notice of a defect and provide a one-year warranty on such repairs for each component installed.
- Prepare and submit an application for payment and invoice, based upon a mutually agreed upon the SOV.

11.0 VIHFA'S RESPONSIBILITIES

- Provide the Respondent with an electronic copy of the Architectural Plans with specifications.
- Provide assistance, as necessary, in obtaining local permits and in dealing with governmental entities.
- Perform periodic inspections of progress to ensure compliance with the project drawings, specifications, expected workmanship quality and VIHFA's policies and procedures.
- Hold weekly construction meetings and project site visits to maintain coordination of the construction work.
- Review all weekly status reports, draft and final project close out report prior to final acceptances of same.
- Review all invoices, process pay application packages, and ensure timely delivery of payments to the Respondent.

12.0 INVITATION FOR BID SCHEDULE

The following deadlines are associated with this IFB:

| IFB SCHEDULE | DATE | TIME |
|--|--------------------|------------|
| IFB Issue date | September 4, 2022 | |
| Pre-Bid Conference | September 13, 2022 | 9:00 a.m. |
| Mandatory Site Tour | September 13, 2022 | 11:00 a.m. |
| Final date to submit written questions | September 20, 2022 | |
| IFB Submittal Deadline | October 4, 2022 | 2:00 p.m. |
| IFB Bid Opening | October 4, 2022 | 3:00 p.m. |

The VIHFA reserves the right to change the IFB Schedule by issuing an Addendum at any time.

13.0 ISSUING AND PROCURING OFFICE

This IFB is being issued for the VIHFA. All general correspondence and inquiries about the IFB should be submitted in writing and sent to:

Inquiries can be made by e-mail.

Email: ahillocks@vihfa.gov

Mark subject line for email "IFB 003-2022-STX"

From the issue date of this IFB until a determination is made regarding the selection of a successful Respondent, all contacts concerning this IFB must be made through the Procurement/Contract Officer. Any violation of this condition is cause for the VIHFA to reject the Respondent's package. The VIHFA will **not** be responsible for any oral information given by any employees.

Failure to ask questions, request changes or submit objections shall constitute the acceptance of all terms, conditions and requirements in this IFB. The issuance of a written addendum by the Procurement/Contract Officer is the **only** official method by which interpretation, clarification or additional information shall be given. If the VIHFA amends this IFB, the Procurement/Contract Officer will post such notices on its website, <https://www.vihfa.gov/procurement/solicitation>. After the question deadline, the Procurement/Contract Officer will post responses to the questions in the form of an Addendum. Respondents shall rely only on written statements issued through or by VIHFA's Procurement/Contract Officer.

The VIHFA will **not** be held responsible if any potential Respondent does not check the website on a regular basis for any addenda that may be issued. It is the responsibility of the potential Respondents to update all contact information, as necessary, to periodically check VIHFA's website for updates, and/or to contact the Procurement/Contract Officer to ensure the receipt of all addenda prior to the submittal of the bid package.

14.0 PRE-BID CONFERENCE and SITE TOUR

The VIHFA will conduct a virtual Pre-bid Conference at **9:00 a.m.** Atlantic Standard Time ("AST") on **September 13, 2022**. Participants may join the meeting via Zoom at <https://us02web.zoom.us/j/85440327426>, **Meeting ID 854 4032 7426**.

A **mandatory** Site Tour is also scheduled on **September 13, 2022**, at **11:00 a.m.** A VIHFA Construction Manager will meet all prospective Respondents at the project site. An attendance sheet will be provided at the Site Tour. All prospective Respondents must complete the attendance sheet to confirm attendance.

It is highly recommended that prospective Respondents thoroughly review the requirements of the IFB prior to the Pre-Bid Conference and the **mandatory** Site Tour. All prospective Respondents are urged to attend the Pre-Bid Conference. Non-attendance on the part of a Respondent shall not relieve the prospective Respondent of any responsibility for adherence to any of the provisions of this bid package or any addenda thereto. All prospective Respondents are required to attend the **mandatory** Site Tour.

15.0 DELIVERY OF BID PACKAGE

All responses to this IFB are to be submitted no later than **2:00 p.m. AST on October 4, 2022**.
Bid Packages must be submitted:

via email: procurement@vihfa.gov

The email subject line must be clearly marked "ANNA'S HOPE RENOVATION". The VIHFA will not consider fax submission of a bid or email submissions received after the deadline and submissions submitted to the wrong email address.

Failure to clearly mark each bid package with this information may cause the VIHFA to inadvertently open the bid package before official closing date and time. The VIHFA will log all received bid packages with the date and time of receipt. Bids received after the deadline will be considered **LATE** and will **not** be opened or considered.

16.0 VIRTUAL BID OPENING

The VIHFA will conduct a virtual Bid Opening at **3:00 p.m. AST on October 4, 2022**. Participants may join the meeting via Zoom at <https://us02web.zoom.us/j/83498254305>.
Meeting ID: 834 9825 4305.

17.0 FORMAT OF BID PACKAGE

Each Respondent must adhere to the requirements of this section relative to the bid package content and format in order to simplify the review process and facilitate the maximum degree of comparison. Respondents should ensure that the bid package closely follows the sequence and organizational outline described in this section. To be considered for award, the bid package shall meet the following requirements:

A. IFB Cover Letter - Complete Enclosure Document A.

B. Commitment Statement Letter – The Commitment Statement letter should be on the company's letterhead with contact information and must be signed by an officer of the organization that is authorized to bind the company contractually to all the commitments made in its submittal. The letter shall also include a statement of understanding for the work to be done. It shall state that the company will be solely responsible for all aspects of the engagement including any portion that may be performed by its subcontractor, if any. It should make a positive commitment to perform the work required as specified to industry standards of workmanship and in a professional manner. It should also state that the bid package will remain in effect for a period of ninety (90) calendar days from the submission deadline and thereafter, until the firm withdraws it, or a contract is approved and executed, or the procurement is canceled, whichever occurs first. Respondent shall also confirm that the company has not engaged in any unethical practices within the past five (5) years.

C. Non-Collusive Affidavit – Complete **Enclosure Document B**. The form must be notarized.

- D. Debarment Certification Form** – Complete **Enclosure Document C**. The form must be notarized.
- E. Corporate Document Checklist Form** – Complete **Enclosure Document D** and **submit the current USVI Business License**. For this section, Respondent must provide evidence that the company is currently licensed as a General Construction Contractor in the USVI. **The Business License must be relevant to the Scope of Work for this solicitation.**
- F. Respondent's Qualification Statement Form** – Complete **Enclosure Document E**. For the Reference Section of the form, the Respondent shall provide a minimum of three (3) non-VIHFA professional references for the most recent, relevant work comparable to the scope requested in this IFB who would be willing to discuss your company's competency and performance. If you currently have more than three (3) non-VIHFA references, a client listing with contact information should be provided as well. The VIHFA reserves the right to check references prior to award.
- G. Bid Sheet** – Complete **Enclosure Document F**. All bid pricing must be valid for ninety (90) calendar days from the submission deadline and thereafter until the company withdraws it, a contract is approved and executed, or the procurement is canceled, whichever occurs first. There is one bid sheet, two sections. Please fill out the two sections on the bid sheet then provide the total bid amount.

18.0 FEDERAL GUIDELINES

Funding for this project is provided by the **Federal Emergency Management Agency ("FEMA")** Public Assistance grant under the auspices of the Virgin Islands Housing Finance Authority. The successful Respondent will be required to abide by the federal rules and regulations including but not limited to Davis Bacon Act and Section 3.

Furthermore, funding is also partly provided by the U.S. Department of Housing & Urban Development (HUD) - **Community Development Block Grant Disaster Recovery ("CDBG-DR") Program** under the auspices of the VIHFA. The successful Respondent will be required to abide by the federal rules and regulations. The applicable information is included in the bid package. Please review **Attachment 2** for the required Federal Guidelines.

19.0 REQUIRED DOCUMENTS

The successful Respondent shall be required to submit the following documents:

- A. Formation Documents** – The successful Respondent will be required to provide a copy of their Formation Documents within ten (10) business days of receiving a notice of selection.
- **Provide a copy of Formation Documents**
Corporations (Inc., Corp, Co., Corporation)
 - Copy of Trade Name Certificate (if applicable)
 - Copy of Articles of Incorporation & By Laws

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- Copy of Certificate of Resolution
- Copy of Certificate of Good Standing

Limited Liability Company (LLC)

- Copy of Trade Name Certificate (if applicable)
- Copy of Articles of Organization
- Copy of Operating Agreement
- Copy of Certificate of Good Standing

General Partnerships

- Copy of Trade Name Certificate (if applicable)
- Copy of Partnership Agreement (if applicable)
- Copy of current Certificate of Good Standing

Limited Partnerships (LP, LLP, LLLP)

- Copy of Trade Name Certificate (if applicable)
- Certificate of Limited Partnership or Statement of Qualification
- Copy of Certificate of Good Standing for LLP and LLLP

Sole Proprietorship

- Copy of Trade Name Certificate (if applicable)

B. Employer Identification Number (EIN) - The successful Respondent will be required to provide an official copy of their EIN within ten (10) business days of receiving a notice of selection.

C. General Liability Insurance – The successful Respondent will be required to obtain, maintain and provide proof that it has in place General Liability Insurance in an amount no less than **Two Million (\$2,000,000.00) Dollars** within ten (10) business days of receiving a notice of selection. The Insurance policy shall name the VIHFA as Certificate Holder and an “Additional Insured”:

Virgin Islands Housing Finance Authority
100 Lagoon Complex, Suite 4
St. Croix, U. S. Virgin Islands 00840

D. Workers' Compensation Insurance/Certificate of Government Insurance Coverage – The successful Respondent will be required to obtain and have in place Workers' Compensation Insurance coverage within ten (10) business days of receiving a notice of selection.

E. DUNS's Number – Each respondent must submit a valid DUN's number that is actively registered on SAM.GOV <https://www.sam.gov/SAM/pages/public/index.jsf>.

Failure to provide the required documents within the stated time period may result in the bid being deemed non-responsive and immediately disqualified with no further consideration for potential award of the contract.

20.0 SELECTION PROCESS

The VIHFA's Evaluation Committee Panel is responsible for evaluating all Respondents' submittals. The Evaluation Committee Panel will consider Respondent's qualifications including, but not limited to the following criteria:

- Respondent is duly organized, validly existing, qualified, and licensed to conduct business in the United States Virgin Islands as a General Construction Contractor.
- Respondent attended the Mandatory Site Tour.
- Lowest reasonable price, responsive, and responsible bid package.

21.0 TERMS AND CONDITIONS

This IFB is a request for the submission of bids but is not itself an offer and shall under no circumstances be construed as an offer.

VIHFA reserves the right to reject, without prejudice, any and all proposals submitted in response to this solicitation.

VIHFA reserves the right to modify or withdraw this request at any time.

VIHFA reserves the right to reject any or all companies, or to terminate the IFB process at any time, if deemed to be in its best interest.

VIHFA reserves the right not to award a contract pursuant to the IFB.

Further, bids submitted in response to this solicitation become the property of the VIHFA and the VIHFA may use any idea or concept in a submitted bid, regardless of whether that bid is selected for award.

ENCLOSURES

- | | |
|--------------------------------|--|
| 1. Enclosure Document A | IFB Cover Letter |
| 2. Enclosure Document B | Non-Collusive Affidavit |
| 3. Enclosure Document C | Debarment Certification Form |
| 4. Enclosure Document D | Corporate Document Checklist Form |
| 5. Enclosure Document E | Respondent's Qualification Statement Form |
| 6. Enclosure Document F | Bid Sheet |

ATTACHMENTS

- | | |
|------------------------|-------------------------------------|
| 1. Attachment 1 | Architectural Drawings |
| 2. Attachment 2 | Notice of Federal Guidelines |

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ENCLOSURE DOCUMENT A
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
IFB COVER LETTER

RESPONDENT

Name: _____

Address: _____

Tax Identification #: _____

RESPONDENT'S CONTACT PERSON

Name: _____

Title: _____

Telephone: _____

Email Address: _____

SCHEDULE OF ADDENDA

(I) or (We) acknowledge receipt of the Addenda to the IFB Package hereinafter named, for the project(s) included in this IFB and declare that (I) or (We) accept these Addenda and that every change is included in this bid package.

Addendum Number _____

Issue Date _____

Addendum Number _____

Issue Date _____

Addendum Number _____

Issue Date _____

Addendum Number _____

Issue Date _____

RESPONDENT'S AUTHORIZED REPRESENTATIVE

Name: _____

Title: _____

Signature: _____ Date: _____

ENCLOSURE DOCUMENT B
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
NON-COLLUSIVE AFFIDAVIT

_____, being first duly sworn, deposes and says:

That he/she is _____ (a partner or officer of the firm of, etc.) the party making the foregoing proposal/bid or proposal/bid cost, that such proposal/bid or proposal/bid cost is genuine and not collusive or sham; that said Respondent has not colluded, conspired, connived or agreed directly or indirectly, with any Respondent or person, to put in a sham proposal/bid cost or to refrain from bidding and has not in any manner directly or indirectly sought by agreement or collusion or communication or conference, with any person, to fix the proposal/bid cost of the affinity or of any other Respondent, or to fix any overhead, profit or cost element of said cost proposal/bid, or of that of any other Respondent, or to secure any advantage against the Virgin Islands Housing Finance Authority or any person interested in the proposed contract; and that all statements in said proposal/bid or cost proposal/bid are true.

Signature of Respondent

SUBSCRIBED AND SWORN TO before me

this _____ day of _____, 2022.

Notary Public

My commission expires: _____

(SEAL)

ENCLOSURE DOCUMENT C
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
DEBARMENT CERTIFICATION FORM

Certification Regarding Debarment, Suspension and Ineligibility

- (1) The Respondent certifies, by submission of this IFB solicitation, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any federal or local programs in the Territory or any Federal department or agency.
- (2) Signing this Certification without disclosing all pertinent information about a debarment or suspension shall result in rejection of the offer or cancellation of a contract. The VIHFA may also exercise any other remedy available by law.
- (3) Where the Respondent is unable to certify to any of the statements in this certification, such Respondent shall attach an explanation to this IFB solicitation.

Name and Title of Authorized Representative:

Signature

Date

SUBSCRIBED AND SWORN TO before me
this _____ day of _____, 2022.

Notary Public

My commission expires: _____

(SEAL)

ENCLOSURE DOCUMENT D
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
CORPORATE DOCUMENT CHECKLIST

Name of Respondent: _____

Contact Person: _____

Telephone Number: Office _____ Mobile _____

Email Address: _____

1. ____ Respondent Formation Documents

- | | |
|---|--|
| ____ Corporation | ____ Copy of Trade Name Certificate (if applicable) ____ Copy of Articles of Incorporation & By Laws ____ Copy of Certificate of Resolution ____ Certificate of Good Standing |
| ____ LLC | ____ Copy of Trade Name Certificate (if applicable) ____ Copy of Articles of Organization ____ Copy of Operating Agreement ____ Certificate of Good Standing |
| ____ General Partnership | ____ Copy of Trade Name Certificate (if applicable) ____ Copy of Partnership Agreement (if applicable) ____ Certificate of Good Standing |
| ____ L.P, LLP, LLLP <i>(for LLP and LLLP)</i> | ____ Copy of Trade Name Certificate (if applicable) ____ Certificate of Limited Partnership or Statement of Qualification ____ Current Certificate of Good Standing |
| ____ Sole Proprietorship | ____ Copy of Trade Name Certificate (if applicable) |

2. ____ Current USVI business license Expiration date: ____/____/20____
Type of business license: _____

3. ____ Employer Identification Number (EIN): _____

| | |
|-------------------|--|
| 4. ____ Insurance | ____ Certificate of General Liability & Endorsement Expiration date: ____/____/20____ ____ Proof of Automobile Insurance Expiration date: ____/____/20____ ____ Certificate Professional Liability Expiration date: ____/____/20____ |
|-------------------|--|

5. ____ Workers Compensation Insurance Expiration date: ____/____/20____

6. ____ DUNS (Data Universal Numbering System) Number _____

ENCLOSURE DOCUMENT E
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
RESPONDENT'S QUALIFICATION STATEMENT

Name of License Holder: _____
Name of Company/DBA (if any): _____
Legal Status: (check one) ☐Corporation ☐LLC ☐Sole Proprietorship ☐Partnership
Business Location (office): _____
Mailing Address: _____
Telephone Number: _____ Fax Number: _____ Email: _____
Website address (if any): _____

Do you have a current USVI Business License? ☐Yes ☐No Number of Years licensed to conduct business in the USVI _____ Number of Renovations completed in the last 5 Years _____, Average value of these contracts \$ _____ How many employees do the company have? _____ Do you have plan to use Subcontractors? ☐Yes ☐No If yes, company _____

Have you ever failed to complete a project, been fired, sued by one of your clients and/or found in default of contract terms? ☐Yes ☐No If yes, explain on another sheet, what means were used to resolve the issue and the Circumstances and the outcome.

Are there or have there been any; Claims, Arbitration, Judgments or Liens against you? ☐Yes ☐No If yes, explain on another sheet, the circumstances and outcome.

List three non-VIHFA professional references that can be contacted for their input concerning your abilities:

| | |
|----------------------|----------------------|
| 1) Client Name _____ | Contact Number _____ |
| 2) Client Name _____ | Contact Number _____ |
| 3) Client Name _____ | Contact Number _____ |

List your current projects under contract (Project Title or Clients Name), Value (Contract Value) and Percentage of Completion:

| | | |
|----------------------|-------------|------------------|
| 1) Client Name _____ | Value _____ | Percentage _____ |
| 2) Client Name _____ | Value _____ | Percentage _____ |
| 3) Client Name _____ | Value _____ | Percentage _____ |

(If you have more contracts, please list on separate sheet)

Proposer shall certify that the above information is true and shall grant permission to the VIHFA to contact the above-named person or otherwise verify the information provided.

Name and Title of Authorized Representative: _____

Signature: _____ Date: _____

ENCLOSURE DOCUMENT F
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
BASE BID SHEET

The undersigned Respondent proposes to furnish all labor, tools, materials, equipment, miscellaneous supplies and incur any other costs as may be required to perform the scope of work, subject to all the conditions as set forth in the project specifications.

VIHFA

- | | | |
|----|-----------------------------------|----------|
| 1) | Exterior of Building 9 and 10 | \$ _____ |
| 2) | Interior of Building 9 and 10 | \$ _____ |
| 3) | First and Second Floor Stairwells | \$ _____ |

VIHFA TOTAL \$ _____

FEMA

- | | | |
|----|-------------|----------|
| 1) | Building 9 | \$ _____ |
| 2) | Building 10 | \$ _____ |

FEMA TOTAL \$ _____

TOTAL BID AMOUNT \$ _____

PLEASE TYPE OR PRINT THEN SIGN AS INSTRUCTED BELOW

(TYPE OR PRINT) NAME OF COMPANY

(TYPE OR PRINT) NAME OF OWNER, PRESIDENT or CEO OF COMPANY BIDDING

DATE

(SIGNATURE) NAME OF OWNER, PRESIDENT or CEO OF COMPANY BIDDING

Submission of a bid indicates acceptance by the Respondent of all the conditions contained in this IFB.

Invitation for Bids
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Anna's Hope Renovation



VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

100 Lagoon Complex · Suite 4
St. Croix · U. S. Virgin Islands · 00840
Telephone (340) 772-4432 · Fax (340) 772-4002
www.vihfa.gov

Afisha Hillocks
Procurement/Contract Officer
ahillocks@vihfa.gov
(340) 772-4432 ext.3233

 *Unlocking the Door to Affordable Housing*